



JOB APPLICANT PRIVACY NOTICE

MAIV Limited



Maiv Limited (trade name : **Rock-West**) is a Company incorporated and registered under the laws of Seychelles with Company number 8425341-1 The Company is licensed and regulated as a securities dealer by the Financial Services Authority under license number SD044.

As part of any recruitment process, Rock -West collects and processes personal data

relating to job applicants. The Company is committed to being transparent about how it collects and uses that data and to meet its data protection obligations.

What information do we collect?

Rock -West collects a range of information about you. This includes:

Your name, address and contact details, including email address and telephone number;

Details of your qualifications, skills, experience and employment history;
Information about your current level of remuneration, including benefit entitlements; Whether or not you have a disability for which the Company needs to make reasonable adjustments during the recruitment process.

Rock -West may collect this information in a variety of ways. For example, data might be contained in application forms, CVs or resumes, obtained from your passport or other identity documents, or collected through interviews or other forms of assessment.

We may also collect personal data about you from third parties, such as references supplied by former employers. We will seek information from third parties only once a job offer to you has been made and will inform you that we are doing so. Data will be stored in a range of different places, including on your application record, in HR management systems and on other IT systems (including email).

Who has access to data?

Your information may be shared internally for the purposes of the recruitment exercise. This includes members of the HR and Management team, interviewers involved in the recruitment process, managers in the business area with a



vacancy and IT staff if access to the data is necessary for the performance of their roles.

Your obligations

Please be informed that the Company retains the right to modify and/or retract an available position at any given time, without any prior notice.

Furthermore, prior to applying for a position, you are requested to review our data privacy policy, which delineates in detail the conditions under which the Company holds and processes your personal data in accordance, among others, with the General Data Protection Regulation (EU) 2016/679 (GDPR).

Our aim

As a company, we are committed to maintaining a positive and productive work environment that promotes fairness, respect, and integrity. In the context of the above effort, we strive to operate as an equal opportunity employer, adhering to principles that promote fairness and explicitly prohibit discrimination in the workplace, regardless of any individual's characteristics. Our aim is to ensure that every member of the Rock -West workforce is provided equal employment opportunities based solely on merit.